

## Petty Cash Account

Date:	01/05/2020		Ref. No.	05/2020
Account Holder	The Secretary		Section	
Transaction	Payee	Description	Account	€
Ref. No.			Number	
1	St. Paul's Pharmacy	Purchase of gloves powdered medium for office		20.50
2	V.C Fuel Service Station	Purchase of fuel for LCs vehicle		20.00
3	Maypole	Purchase of Visor Masks for office use		7.50
4	V.C Fuel Service Station	Purchase of fuel for LCs vehicle		20.00
5				
6				
7				
8				
9				
10				
11				
12				
13				
(Transaction receipts attached) Total Paid in ( receipts attached)				68.00

Balance 68.00

Received HSBC Cheque No 10609 68.00

Signed

IFFIRMAT  
Etienne Montfort  
(Account holder)

11/06/2020  
(Date)

Verified

(Account holder)

(Date)

Posted to  
Ledger by:

(Account holder)

(Date)